**StudentApplication Form for**

**Research Publications** **Grants 2024**

**For the publications from 1stJanuary 2023 to 31stDecember 2023**

1. **PARTICULARS ABOUT THE RESEARCHER**

Name in Full: Dr. /Mr./Mrs./Ms.

Student No. (Registration No./Roll No.): \_\_\_\_\_\_\_

Program: Semester:

Department:

Faculty:

Cell No: E-mail Address:

AIOU Supervisor:

Supervisor Office No: Ext. No:

Degree Status (*Continue/Completed)*

1. **RESEARCH ARTICLE GRANT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Title of Research Paper | Year of Publishing | Name of Journal | ISSN | Authors (List all in order) | Vol., Issue, Pages | HEC Cat W, X,Y | Publication with AIOU affiliation or not |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

1. **BOOK WRITING GRANT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Name of Authors | Year of Publishing | Title of Book | ISBN # | Name of Publisher | Publishing Country | No. of pages |
| 1 |  |  |  |  |  |  |  |

**NOTE:**

1. Complete all items as requested; do not use abbreviations at all for the names of journals. If you use additional paper, maintain same headings carefully.
2. Send a soft copy of your application at nabila.khurshid@aiou.edu.pk
3. All AIOU applicants will be eligible irrespective of their authorship position in publication.
4. The award shall be distributed among AIOU faculty/employees who have claimed and are deemed eligible for the award. All eligible AIOU authors shall get their proportionate share only.
5. The retired faculty members shall also be eligible for the award. But only those research publications shall be considered which were published before retirement of applicant.
6. AIOU students shall be eligible irrespective of their authorship position in publication. Their publications shall not be bound to duration of study at AIOU but the publication must be from their research work/thesis. It should be endorsed by the supervisor at the time of application submission for RPG.
7. AIOU students will receive special award of Rs. 10,000/- for W category Publication and Rs. 5,000/- in X and Y category publications. The award money shall be divided among AIOU students who have claimed and are deemed eligible for the award.
8. Only HJRS indexed journals will be considered which can be accessed at <https://hjrs.hec.gov.pk/>
9. All other criteria for RPG shall remain intact.
10. Applicants, who do not have any changes in previous forms, do not need to send their applications again.
11. **DOCUMENTS REQUIRED**
12. ***Following documents to be submitted for research article publication grants.***
13. The front and back cover of the journal/issue.
14. Title page of research article
15. Proof of HJRS category at the time of publication.
16. Certificate that no remuneration was received against the said research article from any other institution and that publication is from student’s research work/thesis.
17. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article title page from the website.

###### **Following documentary proofs for book publication shall be submitted:**

1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
4. Publisher’s website home page print
5. Similarity index certificate (generated in Turnitin) that should be less than 19%.
6. Two (2) sample chapters
7. Peer-review certificate/proof
8. Certificate that no remuneration was received against the said book from any other institution.
9. **DECLARATION OF THE RESEARCHER**

I certify and declare that:

1. The paper(s) has been published by all named author(s) and there is no other person(s) to claim the criteria of authorship Publication Grant from AIOU.
2. Due consideration has been given to the protection of intellectual property associated with this publication and there are no impediments to publication(s) including the timing of publication(s) and its validity.
3. I neither claimed/received ant financial benefits in past nor shall claim/receive any financial benefits in future from AIOU.
4. If paper found plagiarized/ modified, the AIOU will take strong action against applicant.
5. All information given in this application is complete and correct to the best of my knowledge and belief. All disputed issues, if raised, will be dealt as per AIOU Rules & Regulation.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ATTESTATION BY:**

|  |  |
| --- | --- |
| **Head of the Department** | **Research Supervisor**  |
| Signature: | Signature: |
| Date: | Date: |
| Stamp: | Stamp: |

***Note:* Applications received after 21-03-2024 will not be considered.**

## GUIDELINES FOR AIOU RESEARCH PUBLICATION GRANTS

Research Publication Grant Program aims to promote the research culture at AIOU by enhancing the research publications by the researchers of AIOU. Research Articles and Books published are considered under this program:

### **Eligibility Criteria**

1. The Research Publication Grant shall be applicable to employees who are working at AIOU on regular basis/TTS/contract at the time of call for application.
2. All AIOU applicants will be eligible irrespective of their authorship position in publication.
3. The award shall be distributed among AIOU faculty/employees who have claimed and are deemed eligible for the award. All eligible AIOU authors shall get their proportionate share only.
4. The retired faculty members shall also be eligible for the award. But only those research publications shall be considered which were published before retirement of applicant.
5. AIOU students shall be eligible irrespective of their authorship position in publication. Their publications shall not bound to duration of study at AIOU but the publication must be from their research work/thesis. It should be endorsed by the supervisor at the time of application submission for RPG.
6. AIOU students will receive special award of Rs. 10,000/- for W category Publication and Rs. 5,000/- in X and Y category publications. The award money shall be divided among AIOU students who have claimed and are deemed eligible for the award.
7. HEC criteria for journals will be applied for evaluation/consideration of the publications. Latest HJRS indexed journals will be considered which can be accessed at https://hjrs.hec.gov.pk/
8. Maximum three research papers will be awarded in a calendar year subject to their publication in the same calendar year. Books shall be counted separately.
9. Name/ affiliation of author(s) with AIOU in the publication is pre-requisite for availing this grant.
10. If research article(s) or book(s) is written by more than one author, the external author shall not be eligible to receive incentive award.
11. This grant shall be given upon the print publication of the Article/Book except where there is only online version of journal/book released.
12. The book should have minimum 150 pages and should be published by any reputed publisher.
13. Thesis re-published in book format shall not be considered.
14. Book should have been peer-reviewed.
15. Books recognized by HEC with HEC equivalence certificate shall be considered only.
16. Book with HEC equivalence certificate of one (01) Research Article will get award money equal to the category and if equivalent to two (02) Research Articles then shall get award money equal to two times of category amount.
17. The applicant shall submit the hard copy of the book.

### **Amount of Grant**

1. Grant against research article publication in National or International journals is as follow:

|  |  |
| --- | --- |
| **Type of Publication** | **Amount Rs.** |
| Book | As per HEC equivalence. |
| HJRS Recognized Journals | W-Category  | 30,000/- |
| X- Category | 25,000/- |
| Y- Category | 20,000/- |

1. Students will receive special award of Rs. 10,000/- in W category Publication and Rs. 5,000/- in X and Y category publications.

### **Documents Required**

* Following documents to be submitted for Research Article Publication Grants.
1. The front and back cover of the journal/issue.
2. Title page of research article showing all relevant information about publication i.e. article title, journal name, volume, issue no, pages, authors names, authors affiliation etc.
3. Proof of journal’s HEC category at the time of publication.
4. Certificate that no remuneration was received against the said research article from any other institution.
5. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article from the website.
* Following documentary proofs for Book Publication shall be submitted:
1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
4. Publisher’s website home page print
5. Similarity index certificate (generated in Turnitin) that should be less than 19%.
6. Two (2) sample chapters
7. Peer-review certificate/proof
8. Certificate that no remuneration was received against the said book from any other institution.