**FACULTY / STAFFAPPLICATION FORM FOR**

**RESEARCH PUBLICATIONS GRANTS 2024**

**For the period from 1stJanuary 2023 to 31stDecember 2023**

1. **PARTICULARS ABOUT THE RESEARCHER**

Name in Full: Dr. /Mr./Mrs./Ms.

Designation:

BPS (if applicable):

Department:

Faculty:

Cell No: Office No: Ext. No:

E-mail Address:

Nature of Appointment (*Regular/Contractual/TTS)*

1. **RESEARCH ARTICLE GRANT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Title of Research Paper | Year of Publishing | Name of Journal | ISSN | Authors (List all in order) | Vol., Issue, Pages | HEC Cat W, X,Y | Publication with AIOU affiliation or not |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

1. **BOOK WRITING GRANT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Name of Authors | Year of Publishing | Title of Book | ISBN # | Name of Publisher | Publishing Country | No. of pages |
| 1 |  |  |  |  |  |  |  |

**NOTE:**

1. Complete all items as requested; do not use abbreviations at all for the names of journals. If you use additional paper, maintain same headings carefully.
2. Send a soft copy of your application at nabila.khurshid@aiou.edu.pk
3. All AIOU applicants will be eligible irrespective of their authorship position in publication.
4. The award shall be distributed among AIOU faculty/employees who have claimed and are deemed eligible for the award. All eligible AIOU authors shall get their proportionate share only.
5. The retired faculty members shall also be eligible for the award. But only those research publications shall be considered which were published before retirement of applicant.
6. AIOU students shall be eligible irrespective of their authorship position in publication. Their publications shall not be bound to duration of study at AIOU but the publication must be from their research work/thesis. It should be endorsed by the supervisor at the time of application submission for RPG.
7. AIOU students will receive special award of Rs. 10,000/- for W category Publication and Rs. 5,000/- in X and Y category publications. The award money shall be divided among AIOU students who have claimed and are deemed eligible for the award.
8. Only HJRS indexed journals will be considered which can be accessed at <https://hjrs.hec.gov.pk/>
9. All other criteria for RPG shall remain intact.
10. Applicants, who do not have any changes in previous forms, do not need to send their applications again.
11. **DOCUMENTS REQUIRED**
12. ***Following documents to be submitted for research article publication grants.***
13. The front and back cover of the journal/issue.
14. Title page of research article
15. Proof of HJRS category at the time of publication.
16. Certificate that no remuneration was received against the said research article from any other institution and that publication is from student’s research work/thesis.
17. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article title page from the website.

###### **Following documentary proofs for book publication shall be submitted:**

1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
4. Publisher’s website home page print
5. Similarity index certificate (generated in Turnitin) that should be less than 19%.
6. Two (2) sample chapters
7. Peer-review certificate/proof
8. Certificate that no remuneration was received against the said book from any other institution.
9. **DECLARATION OF THE RESEARCHER**

I certify and declare that:

1. The paper(s) has been published by all named author(s) and there is no other person(s) to claim the criteria of authorship Publication Grant from AIOU.
2. Due consideration has been given to the protection of intellectual property associated with this publication and there are no impediments to publication(s) including the timing of publication(s) and its validity.
3. I neither claimed/received ant financial benefits in past nor shall claim/receive any financial benefits in future from AIOU.
4. If paper found plagiarized/ modified, the AIOU will take strong action against applicant.
5. All information given in this application is complete and correct to the best of my knowledge and belief. All disputed issues, if raised, will be dealt as per AIOU Rules & Regulation.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ATTESTATION BY:**

|  |  |
| --- | --- |
| **Head of the Department** | **Dean** |
| Signature: | Signature: |
| Date: | Date: |
| Stamp: | Stamp: |

**Note: Applications received after 21-03-2024 will not be considered.**