**APPLICATION FORM FOR**

**RESEARCH PUBLICATIONS AWARD 2021-22**

**For the period from 1st January 2020 to 31st December 2020**

1. **PARTICULARS ABOUT THE RESEARCHER**

Name in Full: Dr. /Mr./Mrs./Ms.

Designation:

BPS (if applicable):

Department:

Faculty:

Cell No: Office No: Ext. No:

E-mail Address:

Nature of Appointment (*Regular/Contractual/TTS)*

1. **RESEARCH ARTICLE GRANT**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.No. | Title of Research Paper | Year of Publishing | Name of Journal | ISSN | Authors (List all in order) | Vol., Issue, Pages | Impact Factor | HEC Cat W, X,Y | Publication with AIOU affiliation or not |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

1. **BOOK WRITING GRANT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Name of Authors | Year of Publishing | Title of Book | ISBN # | Name of Publisher | Publishing Country | No. of pages |
|  |  |  |  |  |  |  |  |

**NOTE:**

1. Complete all items as requested; do not use abbreviations at all for the names of journals. If you use additional paper, maintain same headings carefully.
2. In case of joint publication(s) or book(s) indicate the name(s) of co-authors.
3. For publications before 31st June 2020, latest Journal Citation Report and HEC Recognized Journals’ lists will be applied for evaluation/consideration of the publications. These lists are available at ORIC website. For publications after 1st July 2020, only HJRS indexed journals will be considered which can be accessed at https://hjrs.hec.gov.pk/index.php?r=site%2Findex.
4. **DOCUMENTS REQUIRED**
5. ***Following documents to be submitted for research article publication grants***
6. The front and back cover of the journal/issue.
7. Reprint of the research article
8. Proof of journal’s HEC category/ Impact Factor in Journal Citation Report at the time of publication.
9. Certificate that no remuneration was received against the said research article from any other institution.
10. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article from the website.

###### **Following documentary proofs for book publication shall be submitted:**

1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
4. Publisher’s website home page print
5. Similarity index certificate (generated in Turnitin) that should be less than 19%.
6. Two (2) sample chapters
7. Peer-review certificate/proof
8. Certificate that no remuneration was received against the said book from any other institution.
9. **DECLARATION OF THE RESEARCHER**

I certify and declare that:

1. The paper(s) has been published by all named author(s) and there is no other person(s) to claim the criteria of authorship for incentive award from AIOU.
2. Due consideration has been given to the protection of intellectual property associated with this publication and there are no impediments to publication(s) including the timing of publication(s) and its validity.
3. I neither claimed/received ant financial benefits in past nor shall claim/receive any financial benefits in future from AIOU.
4. If paper found plagiarized/ modified, the AIOU will take strong action against applicant.
5. All information given in this application is complete and correct to the best of my knowledge and belief. All disputed issues, if raised, will be dealt as per AIOU Rules & Regulation.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ATTESTATION BY:**

|  |  |
| --- | --- |
| **Head of the Department** | **Dean** |
| Signature: | Signature: |
| Date: | Date: |
| Stamp: | Stamp: |

## GUIDELINES FOR AIOU RESEARCH PUBLICATION GRANTS

Research Publication Grant Program aims to promote the research culture at AIOU by enhancing the research publications by the researchers of AIOU. Research Articles and Books published are considered under this program:

###### **Eligibility Criteria**

1. First four authors of a publication (research article and book) shall be considered.
2. HEC criteria for journals will be applied for evaluation/consideration of the publications.
3. The award will be divided by total number of AIOU authors who are among the first 04 authors only. AIOU authors will get their proportionate share.
4. Maximum three research papers will be considered for each applicant. Books shall be counted separately.
5. The Research Publication Grant shall only be applicable to employees who are working at AIOU on regular basis/TTS/contract.
6. First four authors of a publication (research article and book) shall be considered.
7. Name/ affiliation of author(s) with AIOU in the publication is pre-requisite for availing this grant.
8. This grant shall be given upon the print publication of the Article/Book except where there is only online version of journal/book released.
9. The book should have minimum 150 pages.
10. It should be published by any reputed publisher.
11. Thesis re-published in book format shall not be considered.
12. Book should have been peer-reviewed.
13. Books recognized by HEC with HEC equivalence certificate shall be considered only.
14. Book with HEC equivalence certificate of one (01) Research Article will get award money amounting Rs. 30,000/- while Book with HEC equivalence certificate of two (02) Research Articles will get award money amounting Rs. 60,000/-.
15. The applicant shall submit the hard copy of Book.

###### **Amount of Grant**

1. Grant against research article publication in National or International journals is as follow:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Publication** | | | **Amount Rs.** | |
| Book | | | 30,000/- | |
| Impact Factor Journals | | | 30,000/- | |
| HEC Recognized National Journals | W-Category | 30,000/- | |
| X- Category | 25,000/- | |
| Y- Category | 20,000/- | |
| Z- Category  (for languages only and upto June 2020) | 15,000/- | |

1. If research article(s) or book(s) is written by more than one author, the external author shall not be eligible to receive incentive award.

#### Documents required

1. Following documents to be submitted for research article publication grants

* The front and back cover of the journal/issue.
* Reprint of the research article
* Proof of journal’s HEC category/ Impact Factor in Journal Citation Report at the time of publication.
* Certificate that no remuneration was received against the said research article from any other institution.
* In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article from the website.

###### **Following documentary proofs for book publication shall be submitted:**

* HEC equivalence certificate
* Cover page and back cover of the book
* Table of contents of book
* Publisher’s website home page print
* Similarity index certificate (generated in Turnitin) that should be less than 19%.
* Two (2) sample chapters
* Peer-review certificate/proof
* Certificate that no remuneration was received against the said book from any other institution.