**FACULTY / STAFF APPLICATION FORM FOR**

**RESEARCH PUBLICATIONS AWARD 2023**

**For the period from 1st January 2022 to 31st December 2022**

1. **PARTICULARS ABOUT THE RESEARCHER**

Name in Full: Dr. /Mr./Mrs./Ms.

Designation:

BPS (if applicable):

Department:

Faculty:

Cell No: Office No: Ext. No:

E-mail Address:

Nature of Appointment (*Regular/Contractual/TTS)*

1. **RESEARCH ARTICLE GRANT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Title of Research Paper | Year of Publishing | Name of Journal | ISSN | Authors (List all in order) | Vol., Issue, Pages | HEC Cat W, X,Y | Publication with AIOU affiliation or not |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |

1. **BOOK WRITING GRANT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.No. | Name of Authors | Year of Publishing | Title of Book | ISBN # | Name of Publisher | Publishing Country | No. of pages |
| 1 |  |  |  |  |  |  |  |

**NOTE:**

1. Complete all items as requested; do not use abbreviations at all for the names of journals. If you use additional paper, maintain same headings carefully.
2. Send a soft copy of your application at jamila.ahmed@aiou.edu.pk
3. In case of joint publication(s) or book(s) indicate the name(s) of co-authors.
4. The first author and corresponding author of research article/book shall be eligible to apply for this grant. In case the status of corresponding author is not clarified in article/book then first and second authors shall be eligible for the award.
5. In case first author is student, then second author and corresponding author of research article shall be eligible for this grant. In case the status of corresponding author is not clarified in article/book, then second and third author shall be eligible for the award.
6. AIOU students (as first authors) will receive special award of Rs. 10,000/- for W category Publication and Rs. 5,000/- in X and Y category publications.
7. Only latest HJRS indexed journals will be considered which can be accessed at https://hjrs.hec.gov.pk/
8. **DOCUMENTS REQUIRED**
9. ***Following documents to be submitted for research article publication grants***
10. The front and back cover of the journal/issue.
11. Reprint of the research article
12. Proof of journal’s HEC category at the time of publication.
13. Certificate that no remuneration was received against the said research article from any other institution.
14. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article from the website.

###### **Following documentary proofs for book publication shall be submitted:**

1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
4. Publisher’s website home page print
5. Similarity index certificate (generated in Turnitin) that should be less than 19%.
6. Two (2) sample chapters
7. Peer-review certificate/proof
8. Certificate that no remuneration was received against the said book from any other institution.
9. **DECLARATION OF THE RESEARCHER**

I certify and declare that:

1. The paper(s) has been published by all named author(s) and there is no other person(s) to claim the criteria of authorship Publication Grant from AIOU.
2. Due consideration has been given to the protection of intellectual property associated with this publication and there are no impediments to publication(s) including the timing of publication(s) and its validity.
3. I neither claimed/received ant financial benefits in past nor shall claim/receive any financial benefits in future from AIOU.
4. If paper found plagiarized/ modified, the AIOU will take strong action against applicant.
5. All information given in this application is complete and correct to the best of my knowledge and belief. All disputed issues, if raised, will be dealt as per AIOU Rules & Regulation.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ATTESTATION BY:**

|  |  |
| --- | --- |
| **Head of the Department** | **Dean** |
| Signature: | Signature: |
| Date: | Date: |
| Stamp: | Stamp: |

**Note: Applications received after 30-01-2023 will not be considered.**

## GUIDELINES FOR AIOU RESEARCH PUBLICATION GRANTS

Research Publication Grant Program aims to promote the research culture at AIOU by enhancing the research publications by the researchers of AIOU. Research Articles and Books published are considered under this program:

### **Eligibility Criteria**

1. The Research Publication Grant shall be applicable to employees who are working at AIOU on regular basis/TTS/contract at the time of call for application.
2. The first author and corresponding author of research article/book shall be eligible to apply for this grant. In case the status of corresponding author is not clarified in article/book then first and second authors shall be eligible for the award.
3. In case first author is student (AIOU affiliation), then second author and corresponding author of research article shall be eligible for this grant. In case the status of corresponding author is not clarified in article/book, then second and third author shall be eligible for the award.
4. If first author is student with AIOU affiliation, an award in separate category shall be conferred to him/her.
5. HEC criteria for journals will be applied for evaluation/consideration of the publications. Latest HJRS indexed journals will be considered which can be accessed at https://hjrs.hec.gov.pk/
6. The award will be distributed among AIOU authors who are deemed eligible for the award. Both AIOU authors will get their proportionate share. One author shall get his share only, even if the other author has not claimed the article for this grant.
7. Maximum three research papers will be awarded in a calendar year subject to their publication in the same calendar year. Books shall be counted separately.
8. Name/ affiliation of author(s) with AIOU in the publication is pre-requisite for availing this grant.
9. If research article(s) or book(s) is written by more than one author, the external author shall not be eligible to receive incentive award.
10. This grant shall be given upon the print publication of the Article/Book except where there is only online version of journal/book released.
11. The book should have minimum 150 pages and should be published by any reputed publisher.
12. Thesis re-published in book format shall not be considered.
13. Book should have been peer-reviewed.
14. Books recognized by HEC with HEC equivalence certificate shall be considered only.
15. Book with HEC equivalence certificate of one (01) Research Article will get award money equal to the category and if equivalent to two (02) Research Articles then shall get award money equal to two times of category amount.
16. The applicant shall submit the hard copy of the book.

### **Amount of Grant**

1. Grant against research article publication in National or International journals is as follow:

|  |  |
| --- | --- |
| **Type of Publication** | **Amount Rs.** |
| Book | As per HEC equivalence. |
| HJRS Recognized Journals | W-Category  | 30,000/- |
| X- Category | 25,000/- |
| Y- Category | 20,000/- |

1. Students will receive special award of Rs. 10,000/- in W category Publication and Rs. 5,000/- in X and Y category publications.

### **Documents Required**

* Following documents to be submitted for research article publication grants
1. The front and back cover of the journal/issue.
2. Reprint of the research article
3. Proof of journal’s HEC category at the time of publication.
4. Certificate that no remuneration was received against the said research article from any other institution.
5. In case of journals having online versions only, the print of the main web page along with list of articles and reprint of research article from the website.

###### Following documentary proofs for book publication shall be submitted:

1. HEC equivalence certificate
2. Cover page and back cover of the book
3. Table of contents of book
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